

(20)	Schedule XX	Manufacture or manipulation of dangerous pesticides.
(21)	Schedule XXI	Manufacture, handling and usage of benzene and substances containing benzene.
(22)	Schedule XXII.	Manufacturing process or operations in carbon disulphide plants.
(23)	Schedule XXIII	Manufacture or manipulation of carcinogenic dye intermediates.
(24)	Schedule XXIV	Operations involving high noise levels.
(25)	Schedule XXV	Manufacture of Rayon by Viscose Process.
(26)	Schedule XXVI	Handling and Processing of Highly Flammable liquids and flammable compressed Gases.
(27)	Schedule XXVII	Operations in Foundries
(28)	Schedule XXVIII	Fireworks manufactories and match factories
(29)	Schedule XXIX	Manipulation of stone or any other material containing free silica.”.

8. *Substitution of Form No. 2.*— For Form No. 2 of the principal Rules, the following Form shall be substituted, namely:—

“FORM No. 2

(See rules 6, 8, 11 and 15)

Application for Registration and Grant of License and/or Notice of Occupation or Amendment of Licence or Transfer of License

1. Application for (Tick one or more, as applicable)
 - (a) Registration, Grant of Licence and/or Notice of Occupation :
 - (b) Amendment of license for
 - (i) Change in name of the factory due to acquisition or merger or any other reasons to be specified :
 - (ii) Addition/Deletion of the Manufacturing process/Product :
 - (iii) Increase/Decrease in maximum number of workers on any day :
 - (iv) Increase/Decrease in installed power :
 - (v) Addition/Deletion of the premises :
 - (c) Transfer of license by virtue of change of Occupier :
2. Last plan approval No. and date granted by Chief Inspector :
- (a) Name and complete residential address of the occupier, that is—
 - (a) the proprietor; OR :
 - (b) one of the partners of the firm appointed by Resolution; OR :
 - (c) a director of the company appointed by Board Resolution; OR :
 - (d) the person appointed to manage the affairs of the factory owned or controlled by Central Government or State Government or local authority; OR :
 - (e) any other (specify) :
- (b) (i) Full name and postal address of the factory with Pin Code :
- (ii) Telephone No. :
- (iii) e-mail id :

(c) (i) Whether factory already registered : Yes/No
 (ii) If yes, registration No. :
 (iii) Licence No. : GOA/.....
 (iv) If no, date from which amenable under Factories Act, 1948 :

3. Full name and address of the owner of the premises or building (including the precincts thereof) referred to in section 93. :
 :
 :

4. Full name and residential address of the person who shall be the manager of the factory for the purposes of the Act :

5. (a) In case of application for registration and grant of license and/or Notice of Occupation, documents as per Annexure I annexed to this form enclosed : Yes/No
 (b) In case of application for amendment of license, applicable documents as per Annexure II annexed to this form enclosed : Yes/No
 (c) In case of application for transfer of license by virtue of change of occupier, applicable documents as per Annexure III annexed to this form enclosed : Yes/No

6. Number of workers employed in the factory-
 Employed in the last 12 months Proposed to be employed in next 12 months

(a) Maximum number :
 (b) Number ordinarily employed* :

7. Total amount of installed power in HP- :

Signature of the Occupier :
 Full Name (in block letters) :

Telephone No.: Mobile No.: e-mail id:

Signature of the Manager:
 Full Name (in block letters) :

Telephone No.: Mobile No.: e-mail id:

Dated:.....

NOTE:

- (1) This form shall be completed in block letters.
- (2) If power is not used at the time of filling up this Form but introduced later, the fact shall be communicated to the Chief Inspector of Factories.
- (3) The term 'ordinarily employed' would mean the total number of workers working in all the shifts which shall be over 50% of the working days in the factory.

ANNEXURE – I

For Registration and Grant of License and/or Notice of Occupation

- (1) Letter of approval of plans granted by Chief Inspector
- (2) Evidence (objective/documentary) in respect of compliance to the conditions laid, if any, at the time of approval of plans.

ANNEXURE - II

A. For change in name of factory

- (1) Court Order for acquisition/merger (in case of company)
- (2) Certificate of Incorporation issued by Registrar of Companies for change in name (in case of company)
- (3) Purchase/Sale Agreement (other than in case of acquisition/merger)
- (4) List of current Directors/Partners issued by Registrar of Companies/Registrar of Firms
- (5) Board Resolution/Resolution appointing applicant Director/Partner as the Occupier duly signed by all Directors/Partners or certified by Company Secretary (in case of Company) along with reg. No. & seal.
- (6) NOC issued by Local Authority/GIDC for change in name of the factory
- (7) Declaration from the applicant Director/Partner/Proprietor stating that there is no change in the previously approved building/shed/structure, plant & machinery layout and the process/product.

B. Addition/deletion of manufacturing process/product

- (1) Letter of approval of plans granted by Chief Inspector for revision in plant & machinery layout for addition/deletion of the process/product.
- (2) List of products/processes carried out before addition/deletion
- (3) List of products/processes carried out after addition/deletion
- (4) Product/process wise name and quantities of raw materials to be used, intermediate products and principal finished products to be produced after addition or deletion
- (5) NOC issued by GSPCB (in case of addition of the process/product)

C. Increase/Decrease in maximum number of workers on any day

- (1) Breakup of Safety, Health and Welfare facilities as per prescribed format only in case for increase in maximum No. of workers.

D. Increase/Decrease in installed power

- (1) Letter of approval of plans granted by Chief Inspector for revision in plant & machinery layout.

E. Addition/Deletion of the premises

- (1) Letter of approval of plans granted by Chief Inspector for revision in site.
- (2) Documents with respect to ownership of premises only in case of addition of premises.

ANNEXURE – III

Transfer of license by virtue of change of Occupier

- (1) List of current Directors/Partners issued by Registrar of Companies/Registrar of Firms
- (2) Board Resolution/Resolution appointing applicant Director/Partner as the Occupier duly signed by all Directors/Partners or certified by Company Secretary (in case of Company) along with reg. No. & seal.
- (3) Letter from earlier Occupier regarding transfer of license in the name of new Occupier/DIR-12 issued by Registrar of Companies indicating cessation of earlier Occupier as Director (in case of company)
- (4) Order of Appointment issued by concerned Ministry/Department in case of Central/State Government owned/controlled factory.
- (5) Succession Deed in case of death of a proprietor along with NOC's from remaining legal heirs in case of multiple legal heirs.

NOTE:

In case the application submitted is for more than one criteria, the system while listing out the documents shall indicate common document(s) only once.”.

By order and in the name of the Governor of Goa.

Anant S. Pangam, Chief Inspector of Factories and Boilers and ex officio Joint Secretary.
Panaji, 18th December, 2024.