



Labour Department, Punjab

[User Registration @ pblabour.gov.in](http://pblabour.gov.in)

Steps for User Registration/Create New User

1. Open your web browser and go to <http://pblabour.gov.in> web portal, it will show official website of Labour Department, Punjab as shown in screenshot below:



Create New User



Login



How To Apply



Third Party Verification



2. If applicant is new, then he/she has to register with **Invest Punjab**. For this, click on **Register** button and enter the details required for **New User Registration** as shown in screenshot below:

Invest Punjab-Business First

pbindustries.gov.in/webportal/usermanagement/investorregister

INVEST PUNJAB INDIA BUSINESS FIRST

Username *

Title * First Name *

Middle Name Last Name *

Email *

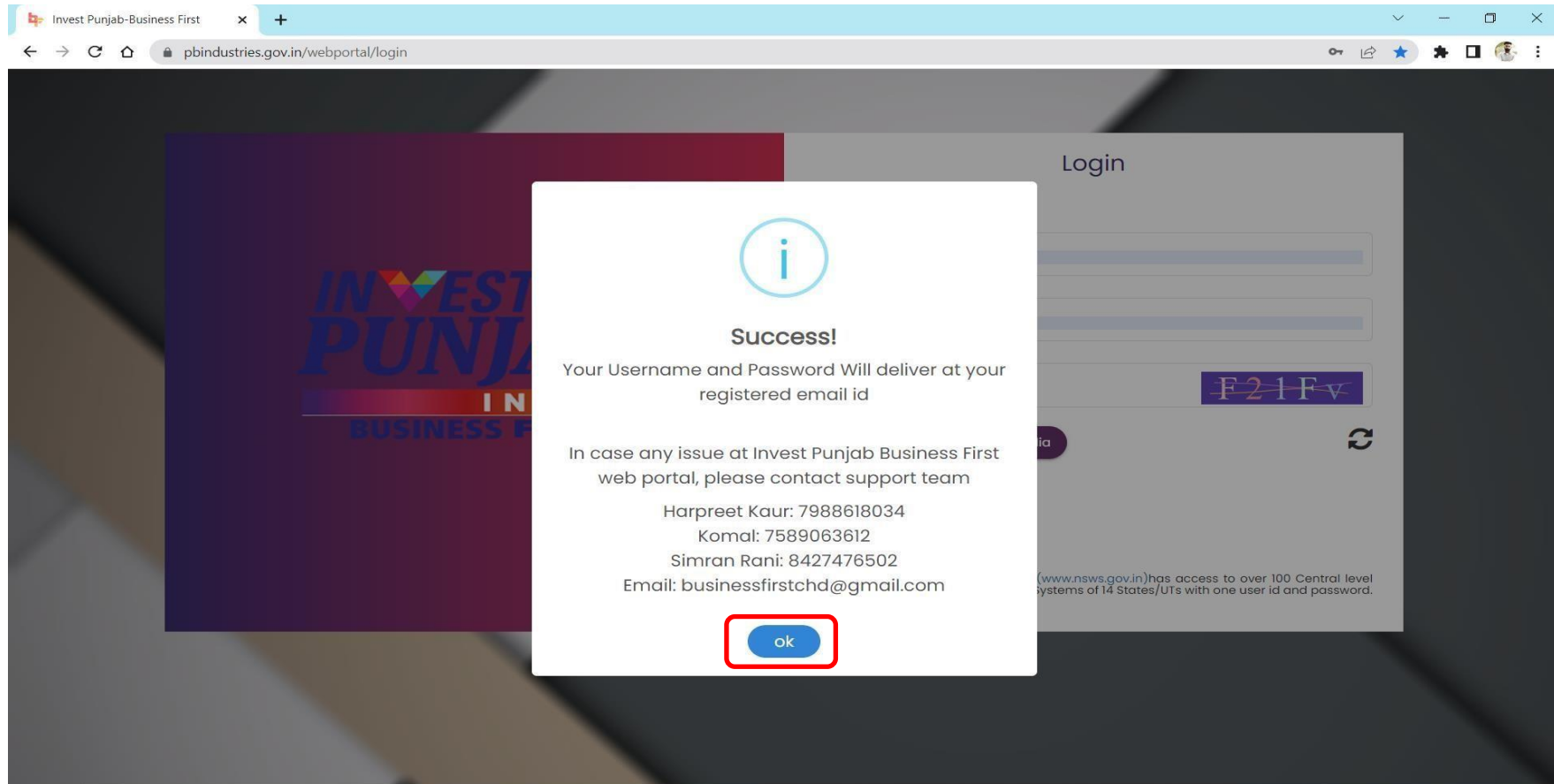
Mobile Number * Country *

Are you registering for PSIEC/GMADA Plot Allotment: ☐ Yes ☒ No

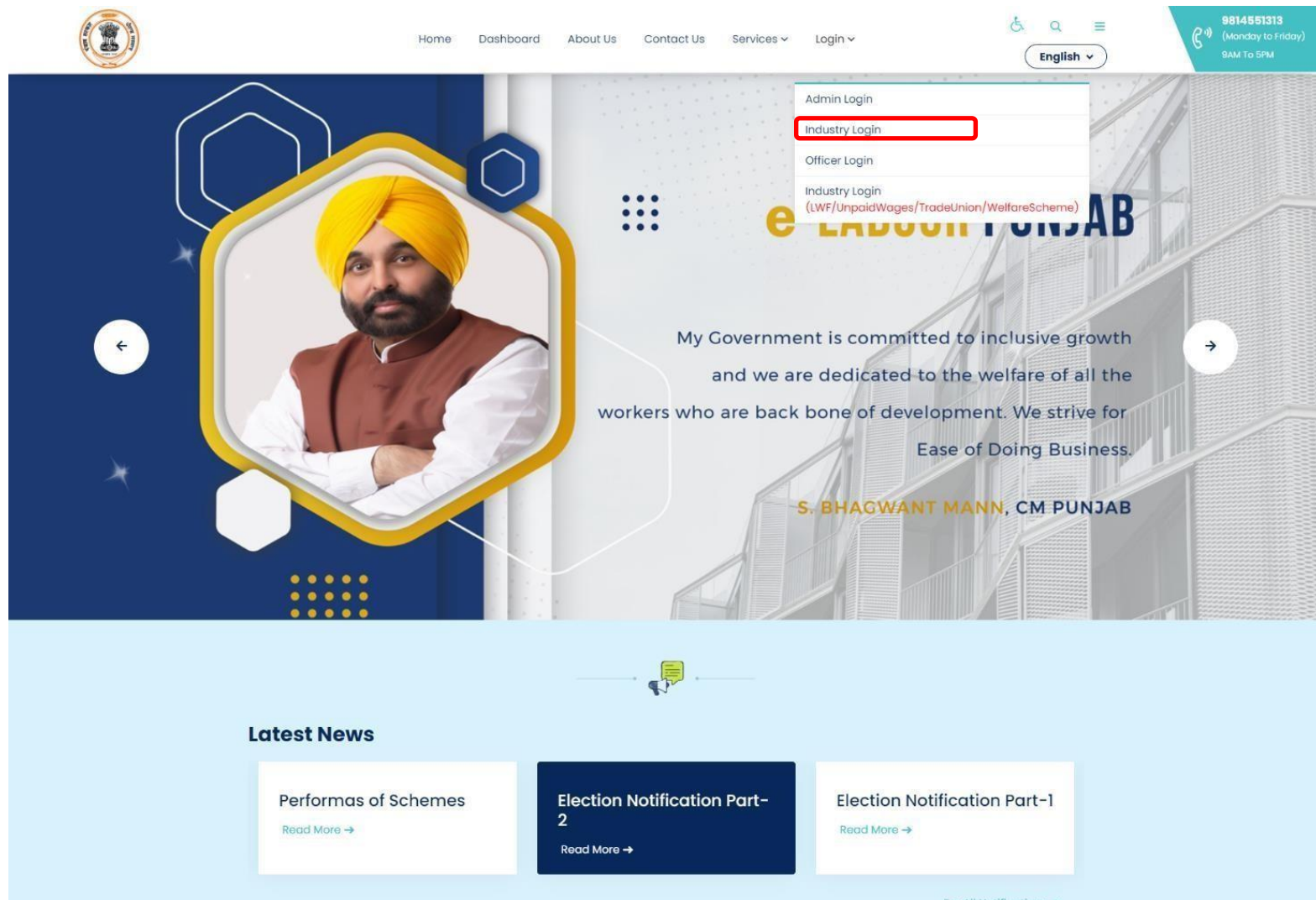
Register Resend Email & OTP

Already have an account? [Signin](#)

3. Once the required information is submitted system will send a confirmation link to the registered Mobile number and Email for confirmation as shown in screenshot below:



4. Once the registration process is over, applicant can login into the e-Labour by browsing **<http://pblabour.gov.in/Account/Login>** or by clicking **Existing User Login** button or by clicking on **INDUSTRY LOGIN** menu at top right corner of the home page of **pblabour.gov.in** web portal.



5. It will show following screen, where applicant can login with newly created username and password and can avail the services of e-Labour web portal:

The screenshot shows a web browser window with the address bar displaying "pbindustries.gov.in/webportal/login". The page features a large "INVEST PUNJAB INDIA BUSINESS FIRST" logo on the left. On the right, there is a "Login" form with the following fields: "Username *" (containing "jaskaransingh1992"), "Password *" (masked with dots), and "Captcha *" (displaying "TD2m4" with a refresh button). Below the captcha field, there are two buttons: "Login" (highlighted with a red box) and "Login with Startup India". At the bottom of the form, there are links for "Forgot Password?", "Do not have an account Signup", and "Login with Parichay". A section titled "National Single Window System" provides information about the system's access to central level approvals.

Invest Punjab-Business First

pbindustries.gov.in/webportal/login

Login

Username *

jaskaransingh1992

Password *

.....

Captcha *

TD2m4

TD2m4

Login Login with Startup India

Forgot Password?

Do not have an account [Signup](#)

[Login with Parichay](#)

National Single Window System
The National Single Window System(www.nsws.gov.in)has access to over 100 Central level approvals and State Single Window Systems of 14 States/UTs with one user id and password.

6. Click on apply for new services for apply new **S-CAF**.

The screenshot shows a web browser window with two tabs: "(47) WhatsApp" and "Invest Punjab-Business First". The address bar displays the URL "pbindustries.gov.in/webportal/dashboard?t=PRJ&role=INVT". The page header is a dark purple bar with the logo "IP-BUSINESS FIRST" on the left and navigation links "Projects", "Regulatory", "Incentives", "Startup", and "Welcome Mr JAIN" on the right. A left sidebar contains a "Menu" section with icons for Projects, Regulatory Clearances, Fiscal Incentives, and Startup. The main content area has a light gray background with a large white box in the center. Inside this box, the text "Welcome To Invest Punjab – Business First" is displayed. Below the text are two buttons: "Add New Project with CAF" and "Apply For New Services". The "Apply For New Services" button is highlighted with a red rectangular border.

IP-BUSINESS FIRST

Projects Regulatory Incentives Startup Welcome Mr JAIN

Menu

Projects Regulatory Clearances Fiscal Incentives Startup

Welcome To Invest Punjab – Business First

Add New Project with CAF Apply For New Services

7. All required fields should be filled by applicant in **S-CAF**.

The screenshot displays the 'IP-BUSINESS FIRST' web portal. The browser's address bar shows the URL 'pbindustries.gov.in/webportal/dashboard?t=PRJ&role=INVT'. The portal's header includes navigation links for 'Projects', 'Regulatory', 'Incentives', and 'Startup', along with a welcome message 'Welcome Mr Singh'. A sidebar menu is visible on the left. The main content area is titled 'Projects' and features a modal form for 'Applicant Profile'.

Applicant Profile

1 Applicant Details

Title *
First Name*
Middle Name
Last Name*

Designation *
Applicant/ Company Pan Number*
Attachment
in pdf format less than 1 MB

Applicant Mobile No. *
Applicant Email. *
Applicant Address *
Applicant Pincode. *

2 Company/Project/Production House/Firm/Society Name:

Company/Project/Production House/Firm/Society Name*
Company/Project/Production House/Firm/Society Purpose*

Select District *
Select Tehsil *

Close
Save and Submit

8. After filled S-CAF there is a file created and then go to the action column and click on details icon.

Invest Punjab-Business First

pbindustries.gov.in/webportal/dashboard/investor-dashboard?t=RC&role=INVT

IP-BUSINESS FIRST

ProjectsRegulatoryIncentivesStartupWelcome Mr Singh

Regulatory Clearances

Apply New

Applied0

Pending0

Issued0

Rejected0

Withdrawn0

Apply New

PIN & Date	Applicant Name & Mobile No	Project Name & Address	Project Sector	Project Purpose	Type	Action
221199576 & 18/11/2022	Mr Jaskaran Singh & 0896843048	NIC Patiala, Punjab	Other Service Projects	NIC	S-CAF	<div><div></div><div></div><div></div></div> <div>Details</div>

9. Then click on apply for new clearance apply for your service.

Invest Punjab-Business First

pbindustries.gov.in/webportal/list/rc-projectlist?id=d09495be-f94d-4e70-9e7d-c0850be733f8&role=INVT

IP-BUSINESS FIRST

Projects Regulatory Incentives Startup Welcome Mr Singh

Regulatory Clearances

1 Project Details

Back

PIN:	221199576	Date:	18/11/2022
Business Entity:	NIC	Project Name:	NIC
Applicant Name:	Jaskaran Singh 0896843048 jaskaransingh.nic@gmail.com	Site Details:	NIC
Project Sector:	Other Service Projects	Total Project Cost:	Patiala, Punjab 0.00 Lakhs
Project Purpose:	NIC	Type of Industry:	

Apply For New Clearance View S-CAF Addendum Know Your Approvals

10. Now you can search for your service in the textbox field and select it to apply your service.

Invest Punjab-Business First

pbindustries.gov.in/webportal/processing/listform

IP-BUSINESS FIRST



Projects Regulatory Incentives Startup Welcome Mr SINGH

Regulatory Clearances

Click **New**, **Renewal** or **Amendment** button as per requirement

Select Department Name

Search by Application Form Name
night

SNo.	Regulatory Clearance(s)	Department Name	Download Form with Instructions	You may like to apply for
1.	Grant of Permission for Women to Work in Night Shift under Factory Act (service)	Department of Labour		New
2.	Grant of Permission For Women to Work in Night Shift Under Shop Act (service)	Department of Labour		New

Cancel

11. After selecting your service, the applicant should enter the previous Shop license number in the popup textbox to proceed to the next step.

The screenshot displays the 'IP-BUSINESS FIRST' web portal. The browser's address bar shows the URL 'pbindustries.gov.in/webportal/processing/listform'. The portal's header includes navigation links for 'Projects', 'Regulatory', 'Incentives', and 'Startup', along with a user greeting 'Welcome Mr SINGH'. The main content area is titled 'Regulatory Clearances' and contains a table of regulatory clearances. A modal dialog box titled 'License Number' is overlaid on the page, prompting the user to 'Please enter License Number.' with a text input field and 'OK' and 'Cancel' buttons. The 'OK' button is highlighted with a red rectangle.

Invest Punjab-Business First

pbindustries.gov.in/webportal/processing/listform

IP-BUSINESS FIRST

Projects Regulatory Incentives Startup Welcome Mr SINGH

Regulatory Clearances

Click New, Renewal or Amendment button as per requirement

Select Department Name

Search by Application Form Name
night

SNo.	Regulatory Clearance(s)
1.	Grant of Permission for Women to Work in N
2.	Grant of Permission For Women to Work in N

Download Form with Instructions

You may like to apply for

New

New

License Number

Please enter License Number.

OK

Cancel

12. Now, select all checkboxes to apply for your service.



Grant of permission for Women to work in Night Shift.

Under Shop & Establishment Act.

Establishment & Address

[Edit Establishment Basic Details](#)

File No					
Business Entity Name	INFOJINI CONSULTING PVT LTD				
Address	D 256 4TH FLOOR VISION ORBIT PHASE 8A SECTOR 75 SAS NAGAR PUNJAB				
District	Sahibzada Ajit Singh Nagar	Tehsil	S.A.S.Nagar	Pin Code	160055
Applicant Name	MANJUNATH VENKATESH	Mobile No	9341366199	Email	SATISH.CR@COMPLYINDIA.COM
Contact Person Name	SANDEEP RAJKUMAR HARJANI	Contact Person Email	pooja.mahadik@infojiniconsulting.com	Contact Person Mobile No	9353809929
Project Purpose	IT AND ITES				

Last Clearance Shop Act Licence

S No	Licence No	Licence Issued On	Action
1	FZR/N06/00010053	28/06/2023	View Clearance File

STEP-I (Checklist)

Please read and mark checked all Terms & Conditions for the permission of women to work in the night shift.	
<input type="checkbox"/>	Select All
<input type="checkbox"/>	1 The Establishment must be registered/ renewed under the Punjab Shops and Commercial Establishment Act, 1958
<input type="checkbox"/>	2 The total no. of hours of work of an employee in the establishment shall not exceed nine hours on any one day and 48 hours in a week.
<input type="checkbox"/>	3 The spread over inclusive of interval for rest in the establishment shall not exceed twelve hours on any one day

13. After selecting all checkboxes, click on 'Take Screenshot,' then click on the 'Save and Next' button to proceed to the next step.

<input type="checkbox"/>	4	The total no. of hours of overtime work shall not exceed fifty in any one quarter and the person employed for over time shall be paid remuneration at double the rate of normal wages payable to him calculated by the hour.
<input type="checkbox"/>	5	The Management will ensure protection of women from Sexual Harassment at work place in terms of the direction of the Hon'ble Supreme Court in the case of Vishaka & Others Vs. State of Rajasthan vide Judgment dated 13-8-1997 (AIR 1997 Supreme Court-3011).
<input type="checkbox"/>	6	The Management will provide adequate Security and proper Transport facility to the women workers including women employees of contractors during the evening/night shifts.
<input type="checkbox"/>	7	In case the management is not providing transport facility or security through employees directly recruited by him and proposes to provide through service providers then the Management shall execute the Security and Transport Facility Contract with an appropriately licensed/registered Security Agency.
<input type="checkbox"/>	8	The Management will ensure that women employees will board the vehicle in the presence of security guards on duty.
<input type="checkbox"/>	9	The Management will ensure that the Security In-charge/Management have maintained the Boarding Register or computerized record consisting of the Date, Name of the Model & Manufacturer of the Vehicle, Vehicle Registration No., Name of the Driver, Address of the Driver, Phone/Contact No. of the Driver and Time of Pickup of women employees from the residence to establishment and vice versa.
<input type="checkbox"/>	10	The Management will ensure that the Attendance Register of the security guard is maintained by the security in-charge/management.
<input type="checkbox"/>	11	The Management will also ensure that the transport vehicle in-charge/security in-charge/management maintains a movement register.
<input type="checkbox"/>	12	No employee of any establishment shall knowingly employ a woman and no woman shall engage in employment in any establishment during six weeks following the day of her confinement or miscarriage.
<input type="checkbox"/>	13	The Management will ensure that the vehicle does not have black or tinted glasses and also ensure that there are no curtains in the vehicle and occupants of vehicle are clearly visible from all sides.
<input type="checkbox"/>	14	The Management will ensure that emergency call nos. are prominently displayed inside the vehicle The Management will also ensure that the driver will not pick up any women employee first for work place and will not drop her last at home/her accommodation.
<input type="checkbox"/>	15	The Management will ensure that the driver will not leave the dropping point before the women employee enters into her accommodation.
<input type="checkbox"/>	16	The Management will ensure that there is an annual self-defence workshop/training for women employees.
<input type="checkbox"/>	17	In the night shift, minimum of five women employees shall be employed
<input type="checkbox"/>	18	The manager of the establishment will be required to abide by the provisions of Sexual Harassment of Women at Work Place (Prevention, prohibition and Redressal) Act. 2013.
<input type="checkbox"/>	19	Such other conditions as may be specified in this regard by the Labour Department from time to time.

STEP-II (Declaration)

☐ I do hereby declare that the particulars given above is true and correct to the best of my knowledge

STEP-III (Checklist Screen-Shot)

📷 Please click on below button to take & download screenshot of above accepted conditions and after taking print of this, prepare a copy by stemp & duly signed.

📷 Take Screenshot

Home

Save & Next

14. Now, attach your required documents for the next step.

eLabour Punjab

Ravinder Kumar

Grant of permission for Women to work in Night Shift (Shop & Commercial Establishment)

Documents to be uploaded

Sr. No.	Document Name	Format / Max Size (MB)	Upload	Already uploaded Files
1	Scan copy of Undertaking duly signed & stamp by the Occupier <div>Mandatory</div>	.pdf / 5 MB	<div>Choose File</div> No file chosen	No file uploaded

Home

Submit uploaded document & Next

15. Now, review all your details.

eLabour Punjab

Ravinder Kumar

Grant of permission for Women to work in Night Shift.
Under Shop & Establishment Act.
(Registration)

Establishment & Address

File No	NTSG125013100147098				
Business Entity Name	Ram' S. PVT. LTD				
Address	170 D Sector 70 Mohali				
District	Sahibzada Ajit Singh Nagar	Tehsil	S.A.S.Nagar	Pin Code	160062
Applicant Name	Ravinder Kumar	Mobile No	9646128273	Email	ravigarg4547@gmail.com
Contact Person Name	Rahul Sharma	Contact Person Email	rahultest@gmail.com	Contact Person Mobile No	8085963214
Project Purpose	Note Books				

Last Clearance Shop Act Licence

S No	Licence No	Licence Issued On	Action
1	FZR/N06/00010053	28/06/2023	View Clearance File

STEP-1 (Checklist)

Please read and mark checked all Terms & Conditions for the permission of women to work in the night shift.

<input checked="" type="checkbox"/>	1	The Establishment must be registered/ renewed under the Punjab Shops and Commercial Establishment Act, 1958
<input checked="" type="checkbox"/>	2	The total no. of hours of work of an employee in the establishment shall not exceed nine hours on any one day and 48 hours in a week.
<input checked="" type="checkbox"/>	3	The spread over inclusive of interval for rest in the establishment shall not exceed twelve hours on any one day
<input checked="" type="checkbox"/>	4	The total no. of hours of overtime work shall not exceed fifty in any one quarter and the person employed for over time shall be paid remuneration at double the rate of normal wages payable to him calculated by the hour.
<input checked="" type="checkbox"/>	5	The Management will ensure protection of women from Sexual Harassment at work place in terms of the direction of the Hon'ble Supreme Court in the case of Vishaka & Others Vs. State of Rajasthan vide Judgment dated 13-8-1997 (AIR 1997 Supreme Court-301).
<input checked="" type="checkbox"/>	6	The Management will provide adequate Security and proper Transport facility to the women workers including women employees of contractors during the evening/night shifts.
<input checked="" type="checkbox"/>	7	In case the management is not providing transport facility or security through employees directly recruited by him and proposes to provide through service providers then the Management shall execute the Security and Transport Facility Contract with an appropriately licensed/registered Security Agency.
<input checked="" type="checkbox"/>	8	The Management will ensure that women employees will board the vehicle in the presence of security guards on duty.
<input checked="" type="checkbox"/>	9	The Management will ensure that the Security In-charge/Management have maintained the Boarding Register or computerized record consisting of the Date, Name of the Model & Manufacturer of the Vehicle, Vehicle Registration No., Name of the Driver, Address of the Driver, Phone/Contact No. of the Driver and Time of Pickup of women employees from the residence to establishment and vice versa.

16. After review all your details then click the 'Save and Lock' button to submit your service.

<input checked="" type="checkbox"/>	10	The Management will ensure that the Attendance Register of the security guard is maintained by the security in-charge/management.
<input checked="" type="checkbox"/>	11	The Management will also ensure that the transport vehicle in-charge/security in-charge/management maintains a movement register.
<input checked="" type="checkbox"/>	12	No employee of any establishment shall knowingly employ a woman and no woman shall engage in employment in any establishment during six weeks following the day of her confinement or miscarriage.
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<input checked="" type="checkbox"/>	15	The Management will ensure that the driver will not leave the dropping point before the women employee enters into her accommodation.
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<input checked="" type="checkbox"/>	18	The manager of the establishment will be required to abide by the provisions of Sexual Harassment of Women at Work Place (Prevention, prohibition and Redressal) Act. 2013.
<input checked="" type="checkbox"/>	19	Such other conditions as may be specified in this regard by the Labour Department from time to time.

STEP-II (Declaration)

☒ I do hereby declare that the particulars given above is true and correct to the best of my knowledge

Uploaded Documents Details

Sr. No.	Document Name	Format / Max Size (MB)	Already uploaded Files		
1	Scan copy of Undertaking duly signed & stamp by the Occupier Mandatory	.pdf / 5 MB	Sr No.	Uploaded on	View
			1	31/01/2025 18:04	👁

Addendums

Please Note: As per the requirement raised by the department (Endo. No: 630316/MISC-3/2024 Dated: 25/01/2024), addendums can be uploaded by department officials only.

Sr. No.	Document Name	Uploaded On	
No addendum found..!			

[Home](#)

[Confirm & Lock](#)